

**JUNE 2026**

## Thank you for your interest in the post of **Head of Wardrobe – Bloodsport: After Helen of Troy**

This pack includes information on Theatre Royal Stratford East, the job description, person specification and details on how to apply. Please read all the information carefully before starting your application. Only relevant information will be considered when shortlisting applicants for interview. You may find it helpful to look at the Stratford East website [www.stratfordeast.com](http://www.stratfordeast.com) for general information on the theatre's policies, current programme and history.

We would like all applicants to know that if they need additional support during the recruitment process, we are happy to make reasonable adjustments.

### **Access requirements for the application process**

We want to make this application process as accessible as possible and supply large print application packs. We will accept covering letters and CVs in a video or audio format.

We appreciate that some candidates will have needs which mean that it is preferable for them to submit a recorded application, rather than a written one.

Recorded applications should be:

- No longer than 5 minutes, unless longer is needed to meet your access needs
- We welcome application videos in BSL

If you have any specific requirements including anything you might need, should you get called for interview (e.g. interpreters, information in different formats etc.), or would like to discuss any aspect of the role in confidence, please contact [recruitment@stratfordeast.com](mailto:recruitment@stratfordeast.com).

**Please note, any information you provide around your access requirements will not form part of the shortlisting process.**

To apply for the position:

- Please send [recruitment@stratfordeast.com](mailto:recruitment@stratfordeast.com) your CV and a cover letter demonstrating experience of working within a producing theatre and managing a team. We encourage you to tell us about your experiences, skills, and interests so that we can understand as much about you and your suitability for the role as possible.
- Please keep your cover letter to **one side of A4**. If it's filmed or recorded, then please keep it to less than four minutes.
- Let us know your access requirements (e.g. Printing on coloured paper, step-free access, BSL interpreter etc.)
- Complete the equal opportunities monitoring form via this link: [Applicant Monitoring Form](#) (optional)
- If you choose to submit a recorded application, please email the recording to [recruitment@stratfordeast.com](mailto:recruitment@stratfordeast.com)
- If your recorded application can be found online, please send the link to [recruitment@stratfordeast.com](mailto:recruitment@stratfordeast.com)
- When submitting your covering letter and CV, please ensure your full name is part of the file name of the document.
- Please ensure your CV is no longer than 2 pages.

The deadline for receipt of completed applications is **11am on Monday 06 July 2026. Applications received after 11am on the deadline date will not be accepted.**

**Interviews will be held in-person at Stratford East or On-Line. Interviews are expected to be held between 09 and 15 July 2026**

We may ask you to carry out a task as part of the interview process. We give as much notice as possible ahead of a task. We are happy to make reasonable adjustments for applicants, if needed, to complete the task.

We look forward to receiving your application and thank you for your interest in Theatre Royal Stratford East.

## **Head of Wardrobe – Bloodsport: After Helen of Troy**

We are looking for a Head of Wardrobe for our production of Bloodsport: After Helen of Troy by Ava Pickett, directed by Lisa Spirling. This is a Stratford East production generously supported by Eleanor Lloyd Productions and Eilene Davidson Productions.

### **About Bloodsport**

Helen has been brought home from the long war fought in her name. Her husband celebrates. Her best friend Cee does not. Confronting the reality of Helen's homecoming, old wounds reopen, loyalties fracture, and her true plans emerge. Stratford East has announced dates for the world premiere of Bloodsport: After Helen of Troy by Ava Pickett (1536, The Manningtree Witches, upcoming Baz Luhrmann Joan of Arc film). Lisa Spirling will make her directorial debut as Stratford East's new Artistic Director with this fierce new play which asks what happens when the woman who started a war comes home to finish it.

### **Main Purpose of the Post**

To provide wardrobe and costume support and management for the smooth running of Bloodsport: After Helen of Troy. Being responsible for the running and maintenance of the Wardrobe department, ensuring costume designs for productions are realised within the budgetary confines and timelines set by the Head of Production.

### **Principal duties and responsibilities**

#### **Productions**

- Recruiting, managing, and scheduling freelance makers and dressers required for shows in collaboration with the Costume Supervisor

- Costume Get In to the dressing rooms / quick change areas
- Managing the costumes during technical rehearsals
- Provide support to Costume Supervisor(s) to realise designs within allocated resources
- To become familiar with costume drawings, prepare costume plots and quick changes with Stage Management before technical rehearsals begin
- To be present at all technical and dress rehearsals and previews; to attend understudy fittings, as required
- Responsible for the show running budget and wardrobe stock
- To reconcile budgets with correct receipts and processes by end of contract
- Support the Costume Supervisor in day-to-day management and execution of the costume budget.
- Support the Costume Supervisor to ensure all returns are made efficiently and in a timely manner
- Responsible for organising the dry cleaning, maintenance, repairs and cleaning of the costumes for the show running
- Costume Get Out at the end of the run, including cleaning, and appropriate storage or disposal as dictated by the future of the show of Head of Production
- To provide show cover when applicable
- Attend production meetings, progress meetings, read throughs and rehearsals as required
- Liaison with other departments regarding the planning of TRSE Productions and flag any areas of pressure or concern to Production Manager

## **General**

- Assist the Stage Management, all production departments and Learning and Participation departments, as and when required
- Be aware of TRSE Health and Safety guidelines and Codes of Practice
- Maintain on site costume store
- Be a proactive member of the Production team
- Be familiar with and abide by all TRSE Company Policies including, but not limited to, our Equal Opportunities Policy, Dignity at Work Policy and Health and Safety Policy
- Undertake any other duties as appropriate to the post

## **Person Specification**

### **Experience**

- Experience working in a producing theatre or professional theatrical wardrobe, especially through technical rehearsal and preview phases
- Experience working on at least three productions in a similar role at the mid scale
- Experience working with community company members and / or supernumeraries (desirable)
- Experience supervising staff and scheduling work efficiently within the needs of the production.

### **Knowledge**

- Sound working knowledge of Health and Safety legislation as pertains to this area of work
- A good working knowledge of sewing machines, overlockers, wardrobe and laundry equipment

- Practical application and theory of running show repairs and alterations, familiar with common costume and wardrobe materials
- Computer literate on Microsoft Office applications
- Specialist training/knowledge of costume making
- A basic knowledge of dyeing (desirable)

### **Personal Attributes**

- An aptitude for learning, a positive can-do attitude and resolve to produce work of the highest possible standard
- An eagerness to share knowledge and develop our base of Dressers and Assistants
- Ability to be creative and resourceful

### **Qualifications**

- First Aid at Work training (desirable)

### **Dates and Time Commitment:**

The Head of Wardrobe will be required on a full-time basis from the last week of rehearsals, 24<sup>th</sup> August, through to the end of the run. NAs may be discussed with Head of Production; however, the Head of Wardrobe is expected to provide suitable substitute cover. The role will require evening and weekend work driven by the requirements of the show.

Director: Lisa Spirling

Designer: Polly Sullivan

PM: Titch Gosling

CSM: Vanessa Sutherland

Cast: 8 + supernumeraries

### **Schedule:**

Rehearsals from 3rd August 2026

Fit up w/c 24th August 2026

Tech w/c 31st August 2026 Previews from 3rd Sept 2026

Press 10th Sept 2026

Close 10th October 2026

Get Out 12<sup>th</sup> and 13<sup>th</sup> October 2026

Fee: £650 per week (Minimum 39 hours)

Normal working hours will be a minimum of 39 hours per week; this excludes a 60-minute break each working day. The normal hours are worked Monday to Saturday inclusive. Hours outside of these, including Sundays and Bank Holidays will be paid at the appropriate overtime rate.

Please note the above fee is inclusive of any travel and accommodation expenses that may be incurred over the course of this engagement. Rehearsals will take place on the Southbank, SE1 and technical rehearsals and performances will take place at Stratford East, E15.

**TRSE is committed to a policy of equal opportunities embracing diversity in all areas of activity and positively welcomes applications from disabled people and people of all ethnicities.**